

Table Clinic and Poster Guidelines

1. Review - with Joan Yokom: x56459 or jyokom@pacific.edu
2. Text - 1200 words maximum in Microsoft Word
3. Acceptable image formats: Photoshop (.ps), .jpeg, .eps, Illustrator (.ai) and .pdf.
4. Graphics resolution: 300 dpi @ 100% final size
5. Tables/charts/graphs – one per page; in Microsoft Excel
6. Tables can also be created using the table format function in Microsoft Word. NO TABS. Create tables in a separate document from your main text document.
7. NO PowerPoint submissions
8. NO web graphics submissions
9. Submit - with Job Request Form signed by your chair.

Always proofread!